

**MINUTES OF A MEETING OF THE
WOKINGHAM BOROUGH WELLBEING BOARD
HELD ON 10 SEPTEMBER 2020 FROM 5.00 PM TO 5.50 PM**

Present

Charles Margetts	Wokingham Borough Council
Debbie Milligan	NHS Berkshire West CGC
Carol Cammiss	Director, Children's Services
Chris Traill	Director Place and Growth
UllaKarin Clark	Wokingham Borough Council
Philip Cook	Voluntary Sector
John Halsall	Wokingham Borough Council
David Hare	Wokingham Borough Council
Matt Pope	Director, Adult Social Care & Health
Jim Stockley	Healthwatch

Also Present:

Chris Barrett	
Neil Carr	Democratic Services
Sarah Rayfield	
Ingrid Slade	
Lewis Willing	Head of Health and Social Care Integration

6. APOLOGIES

Apologies for absence were submitted from Sam Burrows, Graham Ebers, Tessa Lindfield, Susan Parsonage and Katie Summers.

7. MINUTES OF PREVIOUS MEETINGS

The Minutes of the meeting of the Board held on 11 June 2020 and the extraordinary meeting held on 9 July 2020, were confirmed as a correct record.

8. DECLARATION OF INTEREST

There were no declarations of interest.

9. PUBLIC QUESTION TIME

There were no public questions.

10. MEMBER QUESTION TIME

There were no Member questions.

11. WOKINGHAM WELLBEING STRATEGY PROGRESS REPORT

The Board considered a report which gave details of progress against the targets which underpinned the Wokingham Wellbeing Strategy.

During the discussion of this item, the following points were made:

- Ingrid Slade introduced the report and stated that it set out progress against local targets, achievements, opportunities and actions.

- All services/programmes had responded positively to the challenges arising out of the Covid-19 pandemic, with most agencies adapting to Government guidelines whilst continuing to offer critical services to vulnerable groups.
- Despite Covid-19, there had been positive achievements in relation to physical activity/inactivity in the Borough.
- Rates of social isolation and loneliness had increased since the lockdown in March 2020. In response, local providers had adapted to maintain service provision in light of social distancing measures. Further work was needed to support services designed to help residents who had lost their jobs as a result of Covid-19.
- The Drug and Alcohol service had seen a recent increase in alcohol-related referrals from the community mental health team.
- The national NHS Better Health Campaign had been launched with the aim of encouraging people to engage with positive, healthy habits. A Healthy Weight Briefing (Appendix C) had been developed.
- The full impact of the Covid-19 pandemic, over the past six months, was still emerging.
- There were known gaps in available demographic data, for example in relation to target groups such as the BAME community.
- In relation to Appendix A, the Board discussed the involvement of partners in the local action groups being established for the three key priority areas.
- Philip Cook offered to provide potential voluntary sector contacts for each group. Philip also suggested involvement from the emergency services.
- David Hare suggested that consideration should be given to the involvement of service users in the groups.
- Carol Cammiss suggested the involvement of care leavers as key stakeholders.
- Appendix B to the report was the first iteration of short term measures or qualitative/quantitative feedback to support the overall strategy.

RESOLVED That:

- 1) the stages, detail of action and timeframes for the development of the action groups to progress the priorities and provide regular, efficient and effective reporting to Health & Wellbeing Board partners (Appendix A), be noted;
- 2) key stakeholders and partners who are required to co-lead or be involved in each priority be approved, as set out above;
- 3) the summary of progress captured to August 2020 and the short term actions to be monitored until formal reporting is implemented (Appendix B), be noted;
- 4) inequality measures identified through the Covid-19 pandemic, that is obesity (healthy weight) and BAME as a priority group, be incorporated into the Health and Wellbeing Board priorities;
- 5) known gaps in demographic data available from services/programmes – particularly around target groups such as BAME (emerging following work completed to produce Appendix B) be noted;
- 6) wider public engagement be incorporated in the development stage and the future performance monitoring of the strategy and link with the neighbourhoods plan.

12. DESIGNING OUR NEIGHBOURHOOD

The Board considered an update on Designing our Neighbourhood which is the philosophy underpinning all of the project activities in the Wokingham Integrated Partnership.

During the discussion of this item the following points were made:

- Lewis Willing introduced the report and provided a presentation on the Designing our Neighbourhoods philosophy. The aim was to support a data-led approach, seeking input and feedback from the community and creating a “one team ethos” in order to support residents of the Borough.
- The process involved scoping out the projects in the programme followed by a second design workshop which would examine each project. Finally, a tour of Town and Parish Councils would explain the local projects and their focus.
- In relation to the second design workshop, attendees would be the partners who took part in the first workshop including voluntary sector, Wokingham Borough Council, CCG, PCN, BHFT, Healthwatch, Patient Experience Group and Town and Parish Councillors.
- It was hoped that the second workshop would take place in October, allowing implementation of the projects to commence in November 2020.

RESOLVED: That the proposals in the report be endorsed.

13. JOINT HEALTH AND WELLBEING STRATEGY FOR BERKSHIRE WEST

The Board considered an update report on the development of the Joint Health and Wellbeing (JHWB) Strategy for Berkshire West.

During the discussion of this item the following points were made:

- Sarah Rayfield introduced the report and provided a presentation to the Board. Sarah reported that progress to date included:
 - Evaluation of each of the existing JHWB strategies;
 - Identification of future priorities from the local authorities;
 - Engagement with voluntary groups;
 - Engagement with CCG/RBH/BHFT;
 - Public engagement to identify priorities, including “hard to reach” communities;
 - “What is Missing” data review to identify population need;
 - Creation of a long list of approximately 30 potential priorities;
 - Prioritisation process through two workshops in August 2020.
- Progress to date had highlighted several challenges including limited capacity within the team and the system and impact of the Covid-19 pandemic which had made public engagement difficult. The team were working to co-produce a wider piece of engagement to be used further along the process.
- Next steps included analysis of the online survey, further development of potential priorities to identify 10-12 priorities and co-production of an engagement plan with key stakeholders.
- Charles Margetts asked about the public consultation, how it reflected the different needs of the three boroughs and the breakdown of responses into the three areas. Sarah confirmed that the aim of the strategy was to target the value added across the wider area whilst recognising the particular issues in each borough.
- Whilst recognising the challenges caused by the pandemic Charles felt that the current number of responses (130) need to increase significantly in order to understand the needs of residents across the area.

- Philip Cook asked about the breakdown of the 130 responses. Sarah confirmed that 20% of the responses originated in Wokingham Borough. The survey asked about location, age and ethnicity.
- Debbie Milligan agreed on the need to increase the number of respondents to the survey and stated that responses would be different as a result of the impact and experience of Covid-19.

RESOLVED: That the update report on the development of the Joint Health and Wellbeing Strategy for Berkshire West be noted.

14. INTEGRATION UPDATE

The Board considered an update report on Wokingham Integrated Partnerships activities.

During discussion of this item the following points were made:

- Lewis Willing introduced the report and confirmed that the Wokingham Integrated Partnership Leadership Group had agreed the programme of work for 2020/21.
- The work programme aligned with the Board's strategy and the NHS Long Term Plan. It had been agreed with all the partners as the way forwards post Covid-19. The programme also aligned with the Buckinghamshire, Oxfordshire, West of Berkshire (BOB) Integrated Care System Priorities.
- The programme was set to five key priorities and contained 16 projects. Details of the projects were set out in the report.
- It was noted that all the partners were engaged and committed to supporting the projects. There were eight project managers drawn from the Council, CCG and the BHFT.
- As Covid-19 had delayed progress it was aimed to move through the project scoping phase as quickly as possible. Ideally, this meant that most of the projects would commence no later than November 2020.

RESOLVED: That the integration update report be noted.

15. FORWARD PROGRAMME

The Board discussed the Forward Programme.

RESOLVED: That the Forward Programme be noted.